



LAND DIVISION APPLICATION

Planning and Zoning
323 W. Michigan Ave.
Marshall, MI 49068
(269) 781.5183

Applicant's Name _____

Owner's Name _____

Address _____

Address _____

Phone _____

Phone _____

Location of Parent (primary) Parcel: _____ Parcel # _____

Number of child (new proposed) parcels: _____ Proposed use: _____

Current zoning of land: _____

Will each new parcel have access to a public street? ☐ Yes ☐ No

Will a new roadway be created? ☐ Yes ☐ No

If yes, please include engineered drawings and legal description for proposed road.

Any existing or proposed easements on the parent parcel? ☐ Yes ☐ No

If new easements are proposed, please include engineered drawings and legal description.

Are future divisions allowed but not included in this application? ☐ Yes ☐ No

Are any future divisions being transferred from the parent parcel to another parcel? ☐ Yes ☐ No

If yes, which parcel(s)? _____

Do any of the following situations exist on the parcel to be divided?

- | | | |
|--|---|--|
| ☐ Flood plain | ☐ Wetlands | ☐ Severe soil limitations |
| ☐ Underground tanks | ☐ Contaminated soils | ☐ Abandoned well |

Are all taxes paid on this parcel? Yes No

The following items must be attached to this application:

- Full legal property description and descriptions of all proposed parcels
- Legal survey, sealed by a professional surveyor, of the proposed division(s)
- Deed or Land Contract showing proof of ownership
- If there is a mortgage, a letter from mortgage company stating that they agree with division

AFFIDAVIT and PERMISSION for City officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true, this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I give permission for officials of the City to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreed with the applicant. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, 1967 P.A. 288, as amended) and does not include any representation of conveyance of rights in other statute, building code, zoning ordinance, deed restriction or other property rights.

Property Owner's Signature _____ Date _____



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FEES

First split from unplatted parent parcel	\$75.00
Each additional split from parent parcel	\$25.00
Splits from platted lots or parcels	\$50.00

**Checks should be made payable to "City of Marshall".*

STAFF REVIEW

Application complete _____ Fee received _____
Date received _____ Receipt number _____

ZONING ADMINISTRATOR:

_____ The proposed division meets the Marshall Zoning Ordinance requirements for setbacks, lot size, square footage, and road frontage.

_____ The proposed division does not meet Marshall Zoning Ordinance requirements for the following reasons:

ASSESSOR:

_____ The proposed division meets the standards set forth in the State Land Division Act (formerly the Subdivision Control Act, 1967 P.A. 288, as amended).

The proposed division will be approved and take effect in the following tax year.