

# OAKRIDGE CEMETERY

## REQUEST FOR FOUNDATION

Mailing Address: 323 W Michigan Ave., Marshall, MI 49068 Phone: 269.781.3985 Fax: 269.789.4628

**THE LAST DAY TO REQUEST A FOUNDATION FOR THE SPRING POUR IS  
APRIL 15th AND THE LAST DAY FOR THE FALL POUR IS SEPTEMBER 1st**

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

NAME OF DECEASED: \_\_\_\_\_ DATE OF INTERMENT: \_\_\_\_\_

ADDITION NAME: \_\_\_\_\_ SECTION #: \_\_\_\_\_ LOT #: \_\_\_\_\_

IS THIS PRE-NEED:  YES  NO MARKER SIZE: LENGTH \_\_\_\_\_ WIDTH \_\_\_\_\_

FOUNDATION SIZE: LENGTH \_\_\_\_\_ X WIDTH \_\_\_\_\_ X 1.00 = \_\_\_\_\_ \$

Add four (4) inches to the dimension of the marker. If an urn(s) is to be set next to the marker, add twelve (12) or more inches to the length of the foundation (depending on the size of the urn).  
Grave spaces are four (4) feet wide.

IS MARKER FOR A:  SINGLE GRAVE  DOUBLE GRAVE  MULTIPLE GRAVES

IS MARKER:  FLUSH  BEVELED  SLANT  UPRIGHT

If the marker is for an individual that was cremated and then buried above a full size burial, the marker for the individual shall be a flush marker.

**GOVERNMENT PLAQUE/MARKER FOUNDATION FEE IS \$25.00** - A plaque will be set flush with the ground.

The monument company is responsible for mounting the plaque on the back of the granite marker and/or mounting the bronze marker on the columbarium.

The City of Marshall reserves the right to request an engineered drawing for monuments to make sure they are properly supported.

Please list any comments or special instructions

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PLEASE FILL FORM OUT COMPLETELY - INCOMPLETE FORMS WILL BE RETURNED**

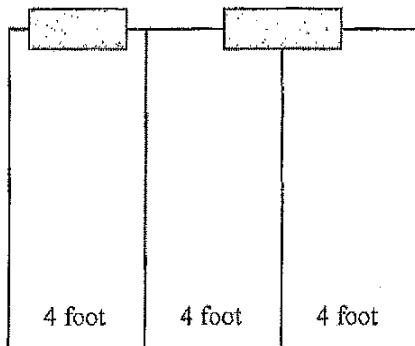
Cash  
 Check # \_\_\_\_\_

Received by: \_\_\_\_\_

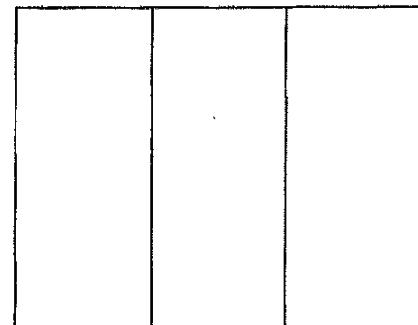
Date \_\_\_\_\_

Revised January 2016

If the foundation is a double marker, show on the diagram below where the foundation is to be located. If there are more than two (2) grave sites and this is a Pre-Need, then staff needs to know which grave the marker will be located on, as some individuals own four (4) to five (5) grave spaces.

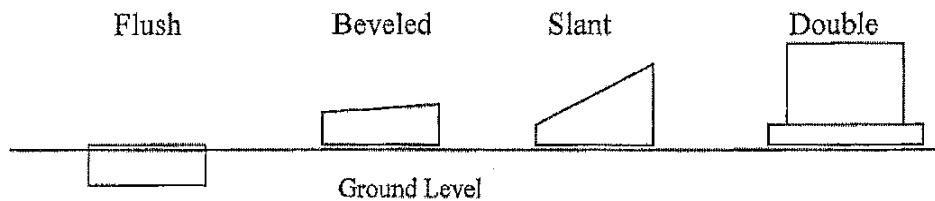


EXAMPLE



LOCATION OF MARKER

MARKER TYPES



Please take note that foundations will be poured in May and November after the decorations are removed. Staff will NOT set markers on the foundation once they are poured for liability reasons.

Incomplete forms will be returned.