



# City of Marshall ELECTRICAL PERMIT

Telephone (269) 781-3985

Fax (269) 789-4628

CMRSE-2019



<b>Mailing Address:</b> 323 W Michigan Ave, Marshall, Michigan 49068	<b>Physical Address:</b> 900 S Kalamazoo Ave. Marshall, Michigan 49068
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AUTHORITY: P.A. 230 OF 1972, AS AMENDED    COMPLETION: MANDATORY TO OBTAIN PERMIT    PENALTY: PERMIT CANNOT BE ISSUED

## 1. Job Location

Name of Owner/Agent	Has a building permit been obtained for this project (circle one)? • Yes    • No    • Not Required
Street Address & Job Location (Street No. and Name)	

## 2. Contractor/Homeowner Information (If a Contractor is doing the work they must fill out)

Name of Owner or Company		License #	Expiration Date
Address (Street No. and Name)	City	State	Zip Code
Phone number with Area Code	Driver License #	Federal Employer ID (or reason for exemption)	
Workers Compensation Insurance Carrier (or reason for exemption)		MESCC Employer # (or reason for exemption)	
Cell Phone Number	Fax Phone number	Email Address	

\* Applications lacking complete owner information, contractor information, and/or registration information will be returned

## 3. Type of Job

• Single Family	• New	• Special inspection	• Premanufactured Home Setup (State Approved)
• Other	• Alteration		• Manufactured Home Setup (Hud Mobile Home)

## 4. Plan Review Required

See below for plan review requirements before completing this section.

What is the rating of the service or feeder in ampere? \_\_\_\_\_

What is the building size in square footage? \_\_\_\_\_

Have Plans been submitted with plan review fee?  Yes  No  Plans Not Required

**Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended and shall bear that architect's or engineer's signature and seal, except:**

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 sq. ft. in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000. If work being performed is described above, check the box above "PLANS NOT REQUIRED".

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED, IF REQUIRED**

## 5. Applicant Signature

Section 23a of the State Construction Code Act of 1972, PA 230, MCL 125.1523A prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Licensee or Homeowner ( <b>Homeowner's signature indicates compliance with Section 6 Homeowner Affidavit</b> )	Date
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## 6. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed **by myself in my own home** in which I am living or **about to occupy for a period of two years as required per State Act 6 of 2008**. All work shall be installed in accordance with the State Electrical Code and **shall not be enclosed, covered up or put into operation** until it has been **inspected** and **approved** by the electrical inspector. I will cooperate with the electrical inspector and assume the responsibility

**COMPLETE APPLICATION ON BACK SIDE**

# ELECTRICAL FEES

FEE SCHEDULE	FEE	QTY	TOTAL
Plan Review residential over 3,500 sqft and commercial**	\$200.00		
<b>1. Administrative Fees</b>	<b>\$75.00</b>		<b>\$75.00</b>
<b>2. Final Inspection</b>	<b>\$75.00</b>		<b>\$75.00</b>
3. Rough-In Inspection	\$75.00		
4. Re-inspection or Additional Inspection	\$75.00		
5. Underground, Safety or service Inspection	\$75.00		
<b>Services</b>			
6. 0-800 amps	\$20.00		
7. 801-1200 amps	\$50.00		
8. Over - 1200 amps	\$50.00		
9. Temporary Service	\$20.00		
10. Transfer switch	\$20.00		
11. Sub or Accessory Panels	\$15.00		
12. Primary Service (includes initial transformer)	\$80.00		

### Itemized Fee's

13. A/C Condenser Units - Residential	\$10.00		
14. <b>Circuits New or Extended include:</b> receptacles, range hood, smoke detectors, washers, refrigerators, garage door opener, furnace, electric air cleaners & humidifiers, cloths dryer, freezers, ceiling or bathroom exhaust fans, sump pumps, Radiant Heat and Baseboard, adding to an existing circuit, or any appliance that is required to be on a separate circuit.	\$5 each		
15. Lights (per 25)	\$25.00		
16. Electric Water Heater	\$10.00		
<b>TOTAL COLUMN NO. 1</b>			

FEE SCHEDULE CONTINUED	FEE	QTY	TOTAL
17. Swimming Pools, hot tub	\$30.00		
18. Conduit or grounding only	\$30.00		
19. Retrofit lighting fixtures (per 25)	\$25.00		
20. Signs and neon per unit	\$25.00		
<b>Transformers and Motors</b>			
21. Up to 50 KVA or HP	\$10.00		
22. Over 50 KVA or HP	\$20.00		
<b>Fire Alarms</b>			
25. Fire Alarms/nurse calls per 10 devices	\$50.00		
26. Fire alarms/signal each device	\$5.00		
27. Certification Fee	\$10.00		
<b>Feeders, Mains, Buss Ducts, Under Floor Raceways, Headers for Cellular Towers</b>			
28. Per 50 feet	\$10.00		
<b>Data/Telecommunication Outlets COMMERCIAL ONLY</b>			
29. 1-19 devices	\$5 each		
30. 20-300 devices	\$100.00		
31. Over 300 devices	\$300.00		
32. Energy Retrofit-Temp Control	\$45.00		
33. Conduit Only or grounding only	\$45.00		
* 34. Registration	\$25.00		
<b>TOTAL COLUMN NO. 2</b>			
<b>TOTAL COLUMN NO. 1</b>			
<b>TOTAL PERMIT FEES</b>			

\* Registration expires when Contractor's License expires. If you have not registered with the City since your last license renewal, please include the registration fee.

\*\*Plan Review is \$200, for up to 4 hours and \$45 an hour after that up, to a total of 25% of the building plan review fee

**FEES MUST INCLUDE AT LEAST A FINAL INSPECTION ALONG WITH THE LINE ITEMS OF THE WORK THAT IS BEING COMPLETED. IF ADDITIONAL INSPECTIONS ARE NEEDED, PLEASE BE TO SURE TO MARK THAT LINE ITEM WITH THE NUMBER OF INSPECTIONS.**

## Work Description

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**NOTE: BEFORE INSTALLING A NEW SERVICE CALL (269) 781-3985 TO HAVE THE SERVICE SPOTTED, OTHERWISE YOU MAY INCUR ADDITIONAL EXPENSES TO HAVE THE SERVICE CONNECTED.**

**AS OF JULY 1, 2023 ANY WORK COMPLETED BEFORE PERMIT IS ISSUED WILL BE SUBJECT TO A FEE OF DOUBLE THE PERMIT FEE, UP TO \$5000**

Any work covered before permit was pulled will require contractor/owner to uncover work.

**EXPIRATION OF A PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

**CALL 24 HOURS IN ADVANCE TO SCHEDULE AN INSPECTION - FAILURE TO DO SO MAY HOLD UP YOUR PROJECT AND REMOVAL OF COVERINGS WILL BE REQUIRED IF COVERED BEFORE APPROVAL**

No individual or entity shall be subjected to discrimination or harassment by the City of Marshall on the grounds of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, genetic information, height, weight, disability, veteran status, familial status, marital status, or any other legally protected status under federal and state laws. If you need help with reading, writing, hearing, etc, under the Americans with Disabilities Act, you may make your needs known to this agency.

TO THE APPLICANT- You will be notified within **10 business days** (unless otherwise notified) as to whether your project has been approved or if any other information is needed. If your project is denied, you will be notified of the reasons why. If approved, you will be informed of the permit and bond fees due. Once paid you will be issued your permit, and you can start work. **Please make sure that you have completed, signed, and have all the necessary paperwork submitted** with your application so that your approval will not be delayed. Contact the Building Department at: (269) 781-3985 ext. 1501 if you have questions

**CALL Building Department to schedule all inspections: (269) 781-3985 ext 1501**

**INSPECTORS DO NOT DIRECTLY SCHEDULE.**

Jennifer Pickford	Schedule Inspections – <a href="mailto:jpickford@cityofmarshall.com">jpickford@cityofmarshall.com</a>	269-781-3985 x 1501
Tim Musser	Building Official– <a href="mailto:tmusser@cityofmarshall.com">tmusser@cityofmarshall.com</a>	269-781-3985 x 1507
Eric Zuzga	Zoning Administrator – <a href="mailto:ezuzga@cityofmarshall.com">ezuzga@cityofmarshall.com</a>	269-781-3985 x 1114
John Gross	Plumbing & Mechanical Inspector	
Casey Hall	Electrical Inspector	

*SECTION 105.4 - The issuance of or granting of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of this code or of any other ordinance of the jurisdiction. Permit presuming to give authority to violate or cancel the provisions of this code or other ordinances of this jurisdiction shall not be valid. The issuance of a permit based on construction documents and ether data shall not prevent the building official from requiring the correction of errors in the construction documents and other data.*

*SECTION 105.6- The Building Official is authorized to suspend or revoke a permit issued under the provisions of this code, whenever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulations or any of the provisions of this code.*