

*Marshall Airport Board*  
*Brooks Field*  
*1243 South Kalamazoo Ave*  
*Marshall, MI 49068*

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**Minutes**

February 14, 2011  
Council Chambers

- I. Call to Order—Chairperson Mead called the meeting to order at 5:15 p.m.
- II. Roll Call
  - Present: Members: Buller, Hindenach, Kirkland, Mead, Southwell,
  - Absent: Davis, Woods
  - Staff Present: City of Marshall Airport Manager - Carl Fedders
- III. Agenda Approval:
  - Motion to approve agenda made by Member Hindenach, second by Member Kirkland.
  - Motion carries on a voice vote.
- IV. Approval of Minutes – Motion to approve made by member Kirkland, second by Member Hindenach. Motion carries on a voice vote.
- V. Treasurer’s Report – Reported by Airport Manager Carl Fedders. The airport budget is in a good position financially. The reduction of payroll caused by the resignation of airport manager Price and the retirement of handyman Jim Maurer has been beneficial for the health of the airport budget.
- VI. Airport Manager’s Report – Presented by Airport Manager Carl Fedders.
  - A. Reports a request for elimination of hangar rent by Russ Smith (who has purchased a second aircraft) until his first aircraft sells. After discussion by the board a motion was made to deny the request by member Southwell, second by Hindenach. On a voice vote the motion carries.
    - After the vote the possibility of a reduction in hangar rent was discussed by the board. The motion was made to reduce the rate by 50% on the second aircraft (an ultralight type of aircraft) until June 1<sup>st</sup>. This was considered a onetime case with no precedent being set. Motion to approve the rate reduction was made by Hindenach, second by Buller. Motion carries on a voice vote.

- B. Airport Manager reports that the mowing contract for the airport is set for renewal for one year with a one year option. General discussion by the board supporting satisfaction with the mowing.

Motion to accept the airport managers report made by Hindenach, second by Buller.  
On a voice vote motion carries.

VII. Old Business –

- A. General discussion about developing a fuel pricing policy. Because of the time of year and low volume of fuel sales, it is decided table the discussion until at least the next meeting.
- B. FBO Proposals. Airport manager reports on the three proposals received. A work session will be scheduled to discuss the selection process. Members Bueller, Kirkland, Southwell, and manager Fedders will conduct the work session.

VIII. New Business -

- A. General discussion of an email received from Marcia of the BFAA report on the timing of snow removal at the airport and the issuing of a notam. The official FAA policy is if the snow has not been removed within 6 hours a notam is to be issued stating that snow has not been removed from the runway.

IX. Public Comment –

John McCormick from the Marshall Soaring Club makes statement that the mail boxes located at the entrance drive way of the airport need either to be replaced, refurbished, or repaired.

Rob Williams – Reports that a Sea Ray amphibious aircraft will move onto the ramp for a month or so while training is being accomplished.

X. Member Comments –

No member comments

XI. Next Meeting Date –

- A. Monday, March 14th, 2011 – 5:15, **Council Chambers**

XII. Adjournment – Chairperson Mead adjourned the meeting at 6:15 p.m.

Respectfully submitted,

Scott Southwell – airport board