



2022 VENDOR APPLICATION

Summer May 2022 - October 2022



Return to: Marshall Area Farmers Market ATTN. Pam Wolfersberger 323 W Michigan Ave Marshall MI 49068

VENDOR CONTACT		PLEASE PRINT	
Vendor Name:			
Business Name:			
Physical Address:		City/Zip:	
Mailing Address (if different):			
Cell Phone:		Other Phone:	
Email:			
Facebook Page:			
Website:			

VENDOR INFORMATION - Check the type of vendor you wish to be:			
<input type="radio"/> Seasonal (present every market day) <input type="radio"/> Daily (present select days) <input type="radio"/> Drop In			
Indicate what you plan to sell at the market (check all that apply):			
<input type="radio"/> Certified Organic	<input type="radio"/> Bio-dynamic	<input type="radio"/> Naturally Grown/Raised	<input type="radio"/> Conventionally Grown
<input type="radio"/> Vegetables	<input type="radio"/> Fruit	<input type="radio"/> Nursery Stock	<input type="radio"/> Plants/Cut Flowers
<input type="radio"/> Meat/Poultry/Seafood	<input type="radio"/> Value Added Foods	<input type="radio"/> Prepared Foods	<input type="radio"/> Art
<input type="radio"/> Pet Food/Treats	<input type="radio"/> Other (Specify):		
List all addresses where your items are grown, produced, created, or stored for the purpose of selling at the MAFM:			
PRODUCT	PROPERTY NAME	ADDRESS	
Check here <input type="radio"/> if you intend to distribute your farm's CSA shares at the market			
Prepared Foods/Value Added Products: Provide a complete product list for each item, indicate which items are locally produced for each product (attach another sheet if necessary):			
Food Preparation: My products are developed in (choose one)			
<input type="radio"/> A licensed commercial kitchen	<input type="radio"/> A Michigan Cottage Food Law compliant kitchen	<input type="radio"/> Both in a licensed kitchen and a Cottage Law kitchen	
What percentage of your food products are made with locally produced ingredients?			
<input type="radio"/> 0%	<input type="radio"/> 1-20%	<input type="radio"/> 21-50%	<input type="radio"/> 51-75% <input type="radio"/> 76-100%

Type of Business: Sole proprietorship Partnership Corporation
 Non-profit organization Assumed name/DBA LLC Cooperative
 Other (specify):

Is your business a franchise?	<input type="radio"/> Yes	<input type="radio"/> No	
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Is your business a retail establishment in Marshall?	<input type="radio"/> Yes <input type="radio"/> No	And/or is it in another location?	<input type="radio"/> Yes _____ <input type="radio"/> No
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About Your Business: Please provide us with a logo (if applicable) and photo(s) related to your business and attach a summary of your business for inclusion in our marketing materials and publications, should you be accepted as a vendor. We may also use this material in promotions and on social media.

License and Certification Information: List below the license and inspection numbers required for the operation of your business and/or sale of your products; as well as any other license, registration, certification, or permit required by local, state, or federal law. Provide copies of all valid and required licenses, registrations, certifications, and permits with your application, ensuring they are all current. See the MDARD website for more information about your specific products (note that you may need more than one).

Michigan Sales Tax License Number		Expires	
Business Registration Number		Expires	
Nursery Dealer License Number		Expires	
Plant Dealer License Number		Expires	
Plant/Nursery Inspection Number		Expires	
Organic Certification License #		Expires	
Feed License (Animal Treats) #		Expires	
Other relevant license number		Expires	
Other relevant inspection number		Expires	

Before submitting application:

<input type="radio"/> Contact information is complete	<input type="radio"/> Property information is complete
<input type="radio"/> License/certification info provided	<input type="radio"/> Stall requests are checked
<input type="radio"/> Copy of license/certification attached	<input type="radio"/> Dates selected (Reserved Daily)



Vendor Affidavits:

- I _____ certify that I am a vendor as described in the Marshall Area Farmers Market Policies and that I will sell only those items as described herein.
- **I give withhold my consent to be photographed/videotaped for educational, public relations and promotional purposes while participating in the Marshall Area Farmers Markets.**
- I have read and understand the Market Policies in effect this date and agree to comply with them. I understand should I not comply with the rules and procedures of the Market; the Market Manager has the option of cancelling my participation in the Market without reimbursement of fees paid.
- I understand that that no more than 20% of items sold by me can be purchased from other sources and resold in my stall (s) and that I am responsible for securing information and documentation about the source as required of all vendors.
- If signing as a business or a cooperative, I, as the signer of this application and affidavits, have the requisite authority to do so.
- I agree to indemnify, defend, and hold harmless the City of Marshall, the Marshall Area Farmers Market Advisory Board, and Market Manager from and against all claims, losses, liability costs or expenses, including reasonable attorney's fees arising out of any claim relating to the use of the Marshall City Property for the purposes of selling items at the Marshall Area Farmers Market during its annual market schedule.
- I have attached copies of all applicable licenses and certifications required for the sale of my product (s), including those I resell, at the Marshall Area Farmers Market as outlined herein and in the Market Policies. I verify that all information and the attached documents are complete, active and correct.
- I understand that my application must be updated before any new items may be added to our sales.
- I understand and agree to abide by the Food Assistance Program requirements and that I may not accept any currency or benefits for which my business is ineligible and will not receive any reimbursement for the currency.
- I understand and agree that the violation or falsification of any of the items of this affidavit will result in immediate and permanent loss of permission to sell any product at the Marshall Area Farmers Market.

Signature of Applicant _____ Date _____

REQUEST FOR STALL LOCATION

- **New Vendors:** Indicate, with a number 1, the space that is your 1st request, then indicate your second (2) and third (3) requests, should your first choice be unavailable.
- **Returning vendors:** Keep previous year’s space unless requesting otherwise. Returning Vendors have priority on location.
- Each vendor may request up to two spaces
- Check here if you require electricity
- **New Vendors:** Decisions for space location will be made only after Registration and Fees are paid.
- The Market Manager has the discretion to change stall assignments at any time as he/she deems fit
- Enter below any special requests with regards to your stall assignment:

								MUSIC									
D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	D11	D12	D13	D14	D15	D16		
Market Walkway																	
Walkway	Green Space	C1	C2	C3	C4	C5	C6		C7	C8	C9	C10	Green Space	Walkway			
		B and C Spaces have access to Electricity															
		B1	B2	B3	B4	B5	B6		B7	B8	B9	B10					
		Market Walkway															
		A1	A2	A3	A4	A5	A6		A7	A8	A9	A10					
									Market Office								
							Shed		Water								
DRIVEWAY															DRIVEWAY		

Summer 2022 123 West Green Street - Set Up Starts at 6:30am Market Hours: 8am - 1pm

PLEASE INDICATE THE DATES YOU ARE RESERVING

Additional special event market days will be announced throughout the season!

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|---------|-------|---------|-------|
| May 7 | _____ | Aug 6 | _____ |
| May 14 | _____ | Aug 13 | _____ |
| May 21 | _____ | Aug 20 | _____ |
| May 28 | _____ | Aug 27 | _____ |
| June 4 | _____ | Sept 3 | _____ |
| June 11 | _____ | Sept 10 | _____ |
| June 18 | _____ | Sept 17 | _____ |
| June 25 | _____ | Sept 24 | _____ |
| July 2 | _____ | Oct 1 | _____ |
| July 9 | _____ | Oct 8 | _____ |
| July 16 | _____ | Oct 15 | _____ |
| July 23 | _____ | Oct 22 | _____ |
| July 30 | _____ | Oct 29 | _____ |