



City of Marshall

BUILDING PERMIT

323 W. Michigan Ave., Marshall, MI 49068 (Mailing Address)
900 S. Marshall, Marshall, MI 49068 (Physical Address)
Telephone (269) 781-3985 Fax (269) 789-4628

CMRSE-2017

CMM-2003



AUTHORITY: P.A. 230 OF 1972, AS AMENDED COMPLETION: MANDATORY TO OBTAIN PERMIT PENALTY: PERMIT CANNOT BE ISSUED

E Q O O G T E K N

1. Job Location

Name of Owner/Agent Rental Property? Yes [ ] No [ ]
Street Address & Job Location (Street No. and Name)

2. Owner Information

Name
Address (Street No. and Name) City State Zip Code
Phone number with Area Code

\* Applications lacking complete owner information, contractor information, and/or registration information will be returned

3. TYPE OF JOB

Grid of checkboxes for job types: New Building, Addition, Alteration, Demolition, Pool, Deck, Foundation, Pre-Manufactured, Repair/Replace, Safety Inspection, Garage, New Pole Barn, Mobile Home, Roof, Temporary Building / Structure, Other - please specify

4. ARCHITECT/ENGINEER/CONTRACTOR

Name of Owner or Company License # Expiration Date
Address (Street No. and Name) City State Zip Code
Phone number with Area Code Driver License # Federal Employer ID (or reason for exemption)
Workers Compensation Insurance Carrier (or reason for exemption) MESOC Employer # (or reason for exemption)
Cell Phone Number Fax Phone number Email Address

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED, IF REQUIRED

5. Applicant Signature

Signature line

Print Name Signature Date

## COMMERCIAL BUILDING FEES

<b>NEW BUILDING FEE SCHEDULE (per construction costs)</b>	<b>FEE</b>	<b>TOTAL</b>
Administrative Fees ( <b>non-refundable</b> )	<b>\$75.00</b>	<b>\$75.00</b>
\$1 to \$3,000	\$100.00	
3,001 to \$10,000 = \$200 + \$10 per \$1000 over \$2000		
\$10,001 to \$25,000 = \$270 + \$8 per \$1,000 over \$10,000		
\$25,001 to \$150,000 = \$510 + \$6 per \$1000 over \$25,000		
\$150,001 to \$500,000 = \$1560 + \$4 per \$1000 over \$150,000		
\$500,000 and up = \$2680 + \$2 per \$1000 over \$500,000		

<b>RENOVATION FEE SCHEDULE (per square foot)</b>	<b>FEE</b>	<b>TOTAL</b>
Administrative Fees ( <b>non-refundable</b> )	<b>\$75.00</b>	<b>\$75.00</b>
2,000 sqft and below	\$400.00	
2,001 to 5,000 sqft = \$400 + .18 per sqft over 2000 sqft		
5,001 to 10,000 sqft = \$940 + .14 per sqft over 5000 sqft		
10,001 to 20,000 sqft = \$1640 + .12 per sqft over 10,000 sqft		
20,001 to 50,000 sqft = \$2840 + .10 per sqft over 20,000 sqft		
50,001 sqft and over = \$5840 + .08 per sqft over 50,000 sqft		

### **PLAN REVIEW**

Under 2,000 sqft	15% of permit fees		
Over 2,000 sqft	\$200.00	\$200.00	
* Contractor's Registration		\$10.00	
<b>TOTAL PERMIT FEES</b>			

\* Registration expires when Contractor's License expires.  
If you have not registered with the City for 2017 please include registration fee.

**Administration fee is added to all permits.**

NOTE: All work started without a permit will be charged \$75.00. Any work covered before permit was pulled will require owner to uncover work.

**EXPIRATION OF A PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

**CALL 24 HOURS IN ADVANCE TO SCHEDULE AN INSPECTION - FAILURE TO DO SO MAY HOLD UP YOUR PROJECT**

The City of Marshall will not discriminate against any individual or group because of race, sex, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc, under the Americans with Disabilities Act, you may make



Zoning Plan (If Required)



NORTH