

City of Marshall Utility Service Application

Service Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Required Deposit \$ \_\_\_\_\_ Deposit Paid \$ \_\_\_\_\_ Affidavit Filed Yes No

Set-Up Date \_\_\_\_\_ Account # \_\_\_\_\_

Primary

Co Applicant

Name \_\_\_\_\_

Name \_\_\_\_\_

Phone # \_\_\_\_\_

Phone # \_\_\_\_\_

Social Security # \_\_\_\_\_

Social Security # \_\_\_\_\_

Driver's License # \_\_\_\_\_

Driver's License # \_\_\_\_\_

Employer \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Work Phone # \_\_\_\_\_

Work Phone # \_\_\_\_\_

Relationship to Primary Applicant \_\_\_\_\_

I/we agree to pay my/our required deposit, all my/our current bills and my/our final billing. A copy of the City of Marshall's Utilities Rules and Regulations will be available upon request.

I release the City of Marshall from any and all damages and claims that I may incur should my service be disconnected due to my failure to pay as I have agreed herein. If there is failure of payment, I/we will be responsible for all costs associated therewith, including reasonable attorney fees and expenses.

If the "Affidavit of Landlord/Tenant Utility Agreement" has not been filed, I/we authorize the City of Marshall to discuss my/our account with my/our landlord. Initial \_\_\_\_\_

Primary Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

I/we have paid the City of Marshall a deposit in the amount of \$ \_\_\_\_\_, which will be applied to the utility account at the end of 12 consecutive months of good pay, or on my/our final billing.

If the "Affidavit of Landlord/Tenant Utility Agreement" has not been filed, I/we authorize the City of Marshall to discuss my/our account with my/our landlord. Initial \_\_\_\_\_

Primary Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

General City of Marshall Utility Policy

1. Each customer will pay a security deposit to the City of Marshall. The status of the applicant and the service address will determine the amount of the deposit.
2. Due dates are approximately 21 days after the bill is processed.
3. 5% penalty is applied on any current unpaid balance two days after the due date. A notice of disconnection is mailed seven days after the penalty is applied. Shut-off of service will take place ten days after the notice is processed and mailed.
4. Arrangements can be made at City Hall if payment cannot be made in a timely manner. **Failure to keep an arrangement may result in service disconnection.**
5. Delinquent utilities become a lien on the property and may be put on the tax bill, if the "Affidavit of Landlord/Tenant Utility Agreement" has not been filed.
6. Further information may be obtained at City Hall.
7. The City of Marshall now accepts walk-in Visa/MasterCard payments for Residential Utility customers only.

The City of Marshall currently offers Budget Billing and Direct Payment. Call (269)781-3967 to sign up!