

# **MARSHALL POLICE DEPARTMENT**

## **2004 ANNUAL REPORT**

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The following is a report of the activities involving the Marshall Police Department during the 2004 Calendar year.

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### **PERSONNEL**

The department continues to operate with an authorized strength of 15 certified officers, 4 civilian dispatchers, and a civilian parking enforcement officer that spends 50% of her time in parking enforcement and the remaining 50% of her time dispatching. The department also had four reserve officers for the majority of the year, however, two of them left for other employment. We added another reserve officer and ended the year with a total of three reserves.

Officer Michael Rapelje completed 25 years with the Marshall Police Department and retired in June, 2004. The department tested for a new officer and, after an extensive process, hired Officer Robert Ritsema in late August, 2004.

### **ORGANIZATION**

The Marshall Police Department's structure consists of the Public Safety Director, Deputy Police Chief, three sergeants, 2 corporals, and 8 patrol officers. (See Attachment A)

### **UNION AFFILIATION**

The Police Officers Labor Council represents the patrol officers, the supervisory officers, as well as the dispatchers. Even though represented by the same labor council, they are three separate entities operating under separate contracts. The Public Safety Director and the Deputy Police Chief are non-represented employees of the city.

### **EDUCATIONAL BACKGROUND**

Members of the Marshall Police Department are a group of highly educated officers. The educational background of the current officers includes three with Master's Degrees, five with Bachelor's Degrees and a sixth nearing her degree, and the remaining officers with Associate Degrees. In addition, all officers are certified by the stringent standards of the Michigan Commission on Law Enforcement Standards, (MCOLES).

## **TRAINING**

The Marshall Police Department has taken a very proactive position in training of its personnel. Law enforcement has become very technical and requires officers to be highly trained and skilled. Laws are constantly changing and new laws are continuously being enacted. In addition, there are several high liability areas requiring specialty training in the fields of firearms, emergency driving, Use of Force, and radar. In many cases, we have our own instructors on staff that provides the training to the rest of the department.

## **FIREARMS**

The Marshall Police Department transitioned to the Sig Sauer, .40 caliber handguns during 2004. Each officer received approximately 24 hours of training to become proficient with the new handgun. In addition, the department implemented a new shooting program requiring officers to shoot four times a year. All officers are required to shoot their handguns, the department shotguns, and the new long rifles. During the fall of each year, officers are required to qualify with their handguns. Corporal Tim Bryant and Officer Troy DeKryger are the department firearms instructors.

## **EMERGENCY DRIVING**

Emergency driving is conducted throughout the Spring, Summer, and Fall seasons and is provided by Kellogg Community College. The training is very beneficial to the officers and certainly useful in minimizing our involvement in traffic crashes. This is one of the highest liability areas for the City of Marshall and the members of the police department.

## **USE OF FORCE**

Use of Force is a very broad issue. Marshall Police Department personnel receive training in the application of chemical spray on an annual basis. The training is provided by Officer Lee Friend. Officers also receive subject control training in the form of Pressure Point Control Tactics annually. Officers are trained to control resistive behavior using only the amount of force necessary to affect the arrest. All of the techniques have been medically evaluated and are nationally recognized as the safest for the officers and the suspects. Officer Josh Lankerd is the primary instructor and Director Mike Olson assists as needed. Director Olson is a recognized Use of Force Expert and has provided training both nationally and internationally. He has traveled extensively providing training to a number of notable clients. The Director has been to England training members of the Queens Guard, to Australia training their federal police which is the equivalent of our FBI, and to Saudi Arabia to train members of their military police.

## **RADAR CERTIFICATION**

All police officers must be certified by the State of Michigan as radar operators prior to operating the radar equipment. This is a requirement for court purposes and is very useful when testifying in court. The department currently uses Kustom and Stalker brand radars in the patrol cars to enforce our local speed ordinances. We also have a Mobile

Radar Trailer that monitors the speed of vehicles. The trailer is generally deployed in the spring, summer, and fall seasons and is strategically placed to remind drivers of their speed. It has proven to be a very effective tool for the department.

### **DISPATCH TRAINING**

All of our dispatchers have received a basic 40-hour training program in addition to other in-service job related programs. They also receive training in dispatching for Emergency Medical Services, both for patients and for emergency services personnel. This training is highly technical as the dispatchers are responsible for administering pre-arrival instructions for priority medical calls. Much of the training for dispatchers is provided by 911 Wireless Funds and is dedicated for the dispatchers.

### **RESERVE TRAINING**

Officer Shannon Topp is the coordinator for the department's reserve officers. The reserves perform a host of duties, including: residential property checks; traffic assignments for major events; providing security for organizations and groups within the community; and riding as second officer on patrol. Some of the assignments are paid through the department's part-time budget; however, when the reserves ride as the second officer on patrol or perform residential property check it is on a volunteer basis. The reserve officers are required to put in a minimum of 8 hours a month, but often exceed this amount.

### **AUTHORITY**

The Marshall Police Department acts under the authority of the city charter and state statute. The department provides exclusive patrol and investigative responsibilities throughout the city.

### **PATROL VEHICLES**

The department has a fleet of 6 patrol cars. Three of the vehicles are fully marked for patrol use and two are equipped with radar and Mobile Data Computers. One of the patrol cars is a "slick top" and it is designed for traffic enforcement. The vehicle is equipped with a Mobile Data Computer; however, it does not yet have a radar unit. The fifth vehicle is also a "slick top" and is fully equipped with radar and a Mobile Data Computer. This vehicle is used by the supervisors of the department. Finally, the sixth car is an administrative vehicle used by the Director and members of the department for transportation to training schools as well as undercover work. The department also has three fully equipped bicycles that are used for patrolling the parks, downtown area, and neighborhoods.

## **DISPATCH CENTER**

The Marshall Emergency Dispatch Center is one of three PSAP's (Public Safety Answering Points) operating within Calhoun County. The Center dispatches for police, fire, and EMS providers as well as answering administrative phones and 911 calls for service. The looming issue for the dispatch center remains the lack of available space for the equipment and personnel assigned.

- The dispatch center has the equipment and ability to alert (tone-out) Mutual Aid requests from and for neighboring communities.
- The dispatch center's administrative and emergency telephone lines as well as the radio frequencies for police, fire, and ambulance are recorded on a telephone logger for immediate emergency playback. The recordings can also be used for evidentiary purposes and for court.
- Dispatchers' type police reports that have been dictated by the officers. They enter the report and related information into the computer system and it is shared with the Calhoun County Sheriff's Department and the Albion Department of Public Safety. This is an excellent tool for the sharing of information within the agencies.
- The Dispatch Center is also equipped with a L.E.I.N. (Law Enforcement Information Network) terminal used to access information from the State of Michigan. It provides drivers license, vehicle, and criminal history information available from the state. The terminal also provides access to the N.C.I.C. (National Crime Information Center) database, which provides similar information at a national level.
- The dispatchers are also responsible for responding to walk-in traffic in the front lobby, performing gun registrations, responding to F.O.I.A. (Freedom of Information Act) requests, copying reports, and filing reports in the department's record management system.
- The dispatchers use the new CAD (Computer Aided Dispatch) system which allows the tracking of all complaints, dispatches, patrol activity, and the department's daily activity.
- The dispatchers also monitor the security cameras in the parking structure and the holding cell used for temporary confinement of arrested individuals.

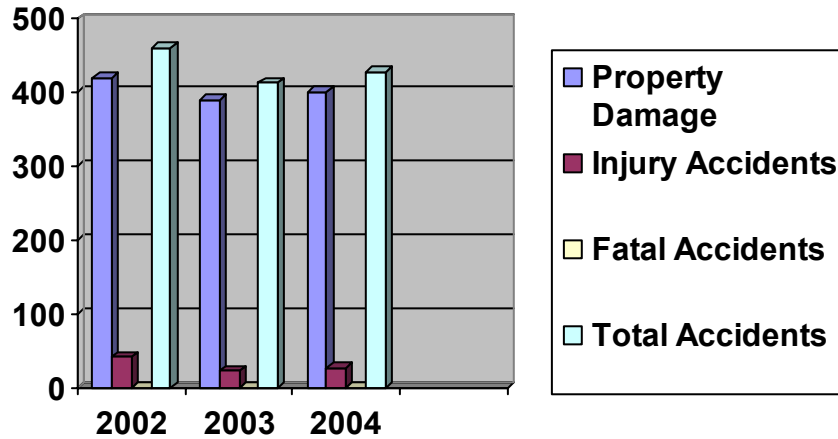
## **CODE ENFORCEMENT/FRAUD INVESTIGATION**

The Marshall Police Department stakes a strong approach to code enforcement with the city. Such code enforcement includes, but is not limited to, junk vehicles, trash and garbage, building code enforcement, and noxious vegetation.

During the year, the Calhoun County Prosecutor's office instituted a check recovery program within the county. Until that time, Officer Steve Kelly was the primary fraud investigator for the department. He was responsible for the recovery of thousands of dollars for our community prior to prosecution. If the offender failed to repay the bad check, he then sought prosecution from the prosecutor's office.

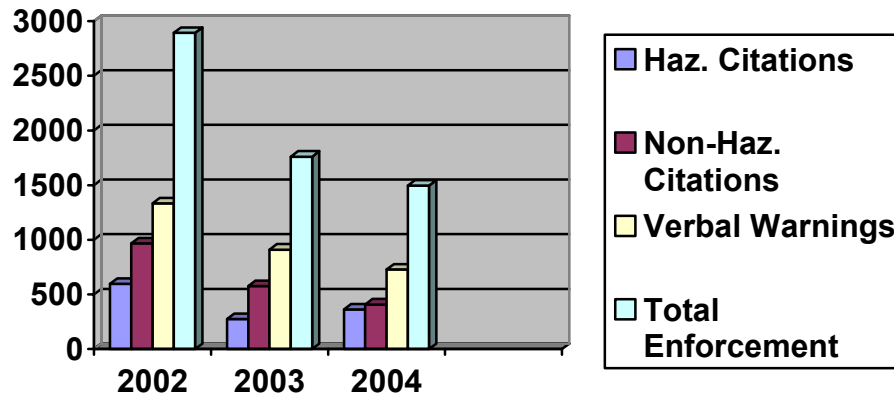
### 3 YEAR STATISTICAL COMPARISON

#### Traffic Accidents



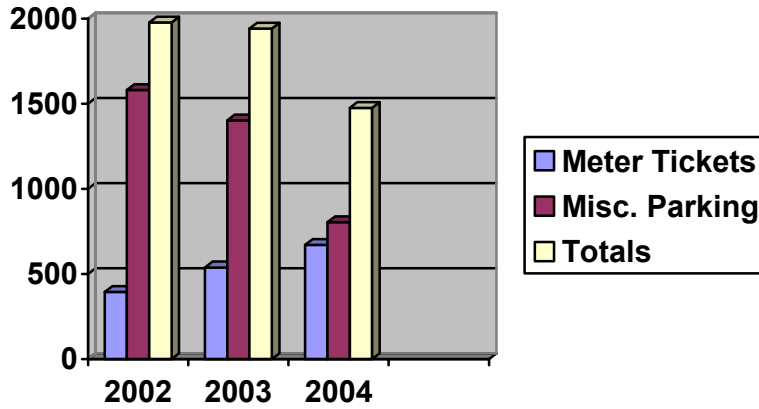
	2002	2003	2004
<b>Property Damage</b>	419	390	401
<b>Injury Accidents</b>	41	22	26
<b>Fatal Accidents</b>	0	0	0
<b>Total Accidents</b>	460	412	427

#### Traffic Enforcement



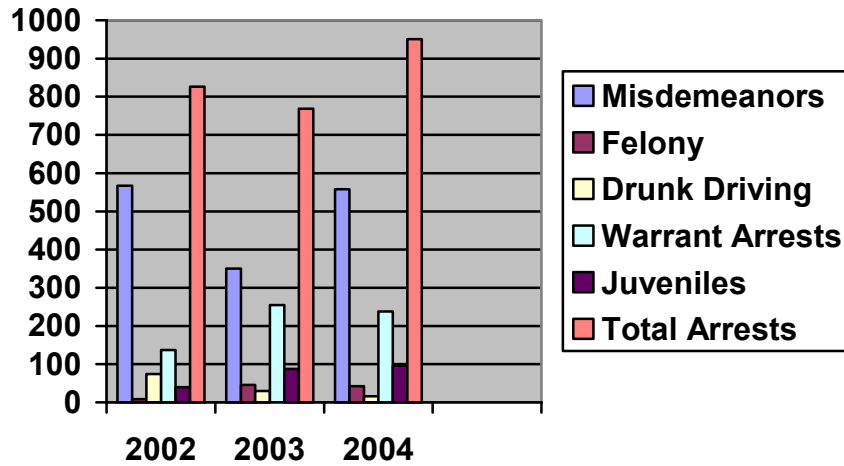
	2002	2003	2004
<b>Hazardous Cit.</b>	595	275	361
<b>Non-Hazard. Cit.</b>	966	575	407
<b>Verbal Warnings</b>	1332	910	727
<b>Total Enforcement</b>	2893	1760	1495

## Parking Enforcement



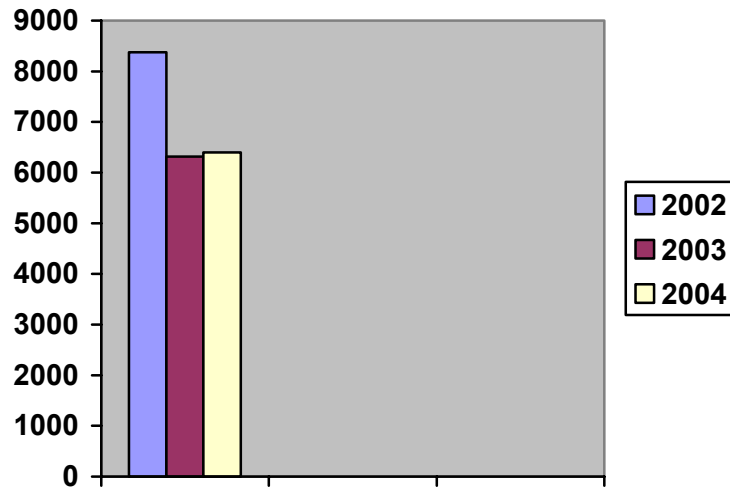
	2002	2003	2004
<b>Meter Tickets</b>	396	539	672
<b>Misc. Parking</b>	1581	1402	804
<b>Totals</b>	1977	1941	1476

## Arrests



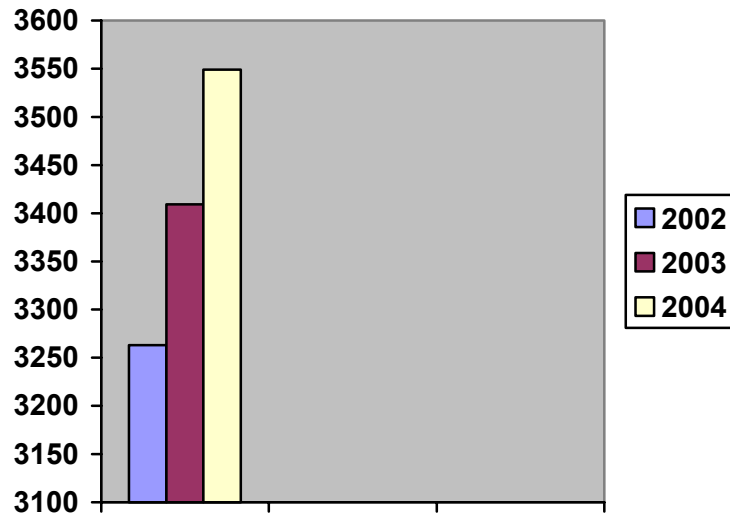
	2002	2003	2004
<b>Misdemeanor</b>	567	350	558
<b>Felony</b>	8	46	43
<b>Drunk Driving</b>	74	30	16
<b>Warrant Arrests</b>	137	255	238
<b>Juveniles</b>	40	88	96
<b>Total Arrests</b>	826	769	951

### Complaints Investigated



	2002	2003	2004
Complaints Invest.	8376	6318	6390

### 911 Calls for Service



	2002	2003	2004
911 Calls for Serv.	3263	3409	3549

### MISCELLANEOUS CALLS FOR SERVICE

	2003	2004
Escort Duty	351	673
Vehicle Lockouts	156	150
False Alarms	220	186
Animal Complaints	225	189
Suspicious Vehicles	270	293
Investigate Premises	556	480
Found Property	102	98
Suspicious Persons	313	342
Other Persons Trouble	363	293
Request for Assistance	209	137
Administrative Actions	608	830
Aband./Inoperable Vehicles	50	68
Junk Accumulation	49	50
Noxious Vegetation	51	41

### MISCELLANEOUS CRIME STATISTICS

	2003	2004
Minors/Alcohol	22	32
Delinquents/Curfew	9	53
Domestics/Non-Assaults	44	108
Liquor License Violations	2	1
Stalking (Misd. & Felony)	13	8
Domestic Assault and A&B	136	124
Vandalism (Misd. & Felony)	123	75
Larceny (Misd. & Felony)	106	280
Obscene/Threatening TX Calls	27	53
Disturbing the Peace	149	111
Bad Checks	144	89
Obstructing Justice	20	17
Drugs/Marijuana	30	32
Criminal Sexual Conduct	18	16
Child Abuse/Neglect	2	2
Robbery/Armed	4	2
Assault/Weapon	15	6
Arson	1	3
Burglary/Forced	46	19
Illegal Entry	6	3
Auto Theft	6	11
Felony Drugs	2	3
Vandalism to Vehicles	15	50
Retail Fraud (Shoplifting)	24	26

Attachment A

Marshall Police Department

