

In Regular Session Monday, July 14, 2008 at 5:20 pm at Brooks Field, S Kalamazoo, Marshall, MI, Chairperson Tom Woods called the Marshall Airport Board meeting to order:

Present: Members Begg, Davis, Hindenach, Olson, and Woods
Absent: Ross and Southwell
Others: Mitch Price, Airport Manager; Ron Goodwin, Council Liaison, and Bob Leisenring, Mead & Hunt

Approval of Agenda

Motion Hindenach, support Begg, to approve the agenda. On a voice vote; motion carried.

Approval of Minutes

Motion Davis, support Hindenach; to approve the June 19, 2008 regular board meeting minutes as presented. On a voice vote; motion carried.

Treasurer's Report

Motion Olson, support Davis; to receive the June 30, 2008 year-end (unaudited) financial report. On a voice vote; motion carried.

Airport Manager's Report

The Airport Manager reported –

- * The office/lobby area is being updated. Repainting and replacement of the ceiling were completed on Saturday, July 12. Volunteers supplied the labor.
- * The carpet will be replaced in the lobby; depending on estimates, other areas may also be replaced.

Motion Olson, support Davis; the airport manager is authorized to purchase carpeting for the lobby and other areas, if possible, for an amount not to exceed \$800. On a voice vote, motion carried.

- * Have received some complaints from the general public – with respect to areas mowed – the grounds do not look good from the road.
- * Sofa and other lobby furniture has been offered by Butch Hedges and may be delivered soon.
- * The airport manager requests the apartment be rented for \$450 in stead of the \$500 previously authorized. Tenant tentative move in date will be in August. He will pay his own electricity.

Motion Olson, support Hindenach; to amend the April 8, 2008 board action to charge \$500 rent for the apartment; amended as follows: monthly rental fee will be \$450 and the tenant is responsible for the apartment electric expenses. In addition; the airport manager is to check into the expense of a separate gas meter for the apartment. On a voice vote; motion carried.

- * Top Gun had a successful weekend in Marshall. They appreciated the new fuel system. We will know in November if they plan on returning next year.
- * There are three (3) hangared planes in the main hangar. All have paid their rent.
- * Cannot locate owner of the derelict aircraft; registered letter was sent and returned.

Old Business

Airport Sign Project

John McCormick, Marshall Soaring Club –

- * He is aware there is no funding available in the budget for a sign.
- * Has presented to the Historical Society the concept of using some of the existing bricks (already dismantled) for the base of the sign with the hope of securing funding; however, this is not feasible.
- * If the Board wishes him to pursue another type of sign design, he would like approved specifications and will continue to raise funds for the project.

The airport manager will get sign specifications, drawings, costs, etc. for future presentation to the Board.

Five-Year Development Plan – Bob Leisenring, Mead & Hunt –

- * Leisenring presented the Five Year Development Plan (2009-2013) to the Board for review. The Plan is due to the Bureau of Aeronautics by August 1, 2008. Board discussion included:
- * Current entitlement funds of \$157,000 available for 2008; these funds are received yearly.
- * Thus far, approximately \$900,000 of discretionary funding has been received for projects completed at Brooks Field.
- * Re-authorization by the Bureau for 2009 funding is due in November; if approved, approximately \$314,000 in entitlement funds would be available for 2008/2009 – enough funding to construct a new fuel farm and design work for the taxiway/apron rehabilitation project tentatively scheduled for 2009.
- * Other topics included fencing the entire airport to assist with controlling the deer population and also possible rehabilitation of the main airport building.

Motion by Davis, support Olson; the Five Year Development Plan (2009-2013) is approved as submitted by Mead & Hunt; further, Mead & Hunt is authorized to present the Plan to the Bureau of Aeronautics by the August 1, 2008 deadline. On a voice vote; motion carried.

New Business

No new business presented.

Public Comment

John McCormick, Marshall Soaring Club, inquired about removing the locust trees at the end of the ultra light runway; if volunteers cut down and remove, will the city drill out the stumps? The trees may be removed and member Olson will check with the street department to have the stump removal added to their work list.

McCormick also inquired if the City has record of the Soaring Club's monthly rental payments. Member Olson will check with the finance department.

There were further inquiries and comments with respect to the contracted areas mowed. Could/should additional areas be added or existing areas be changed.

Keith Rhodes, Battle Creek, (has a plane hangared at Brooks Field) commented that he has had contact with the First Flight sales manager, Jack Younger. First Flight, is willing to fly in one of the new Liberty XL2s and will offer demo flights on August 8, 9, 10. Rhodes will pick up of the cost of the fuel for these flights. He further commented there are no dealerships in this area and if all goes well, First Flight may want to put a satellite dealership at Brooks Field.

Member Comment

No member comment.

Next Meeting Date

5:15 pm on Monday, August 11, 2008 in Council Chamber, 323 W Michigan Ave.

Adjournment

Meeting adjourned at 6:40 pm.

Respectfully submitted,

Cris Roberts