

In Regular Session Tuesday, May 13, 2008 at 5:15 pm at Brooks Field, 1243 S Kalamazoo, Marshall, MI, Chairperson Tom Woods called the Marshall Airport Board meeting to order:

Present: Members Begg, Hindenach, Olson, Southwell, and Woods  
Absent: Member Ross  
Others: Mitch Price, Airport Manager, Ron Goodwin, Council Liaison  
Special Guest: Randy Coller, Michigan Aeronautics, Galen Michael, Midwest Navioneers (Dayton, OH)

### **Approval of Agenda**

By consensus, agenda approved.

### **Approval of Minutes**

Motion Hindenach; support, Begg to approve the April 8, 2008 minutes as submitted; on a voice vote, motion carried.

### **Presentation**

Randy Coller, Michigan Aeronautics, on-site for annual routine inspection of the airport, made comment:

- \* Complimented the Airport Manager on dependability and addressing matters promptly.
- \* Brooks Field is featured in this year's Michigan Aeronautics directory
- \* Keep up the good work at the airport and reminded the Board that Michigan Aeronautics available for assistance
- \* Shelley Rathbun, MI Aero, is available to present on the benefits of a vital airport to the community

Discussion included:

- \* Mowing – MI Aero recommends the entire grounds be mowed once a year.
- \* Airport land may be farmed (there are specific guidelines)

### **Treasurer's Report**

Reviewed the current 2007-2008 budget to date and discussed the 2008-2009 preliminary budget.

### **Airport Manager's Report**

- \* The software installation needs to be completed for the fuel master system to be operational.
- \* Answering machine in the office will be connected.
- \* Hangar rent will begin June 1.
- \* The Airport Manager will contact (via e-mail) Michigan Aeronautics and City Council regarding correspondence generated by Marcia, BFAA, stating that she does not represent the City or the airport.

### **New Business**

*Belcher's presented a written proposal for rental of the main hangar.*

Motion Hindenach, support Southwell, to accept the proposal for rental of the main hangar 3 days a month as an auction site. On a voice vote: approved – none; Opposed – Begg, Hindenach, Olson, Southwell, Woods. Motion declined.

### *Airport mowing.*

Member Olson presented information on bids received for mowing. Based on the bid information and references; recommendation was made to the board to accept BC Landscape Services for the period May 2008 to May 2009 in the amount of \$599 per mow.

Motion Begg, supported Hindenach, to enter into a contract with Battle Creek Landscape Services for one-year to provide mowing services at Brooks Field.

Board discussion included mowing options, the areas to be mowed, and the number of times the airport may be mowed during the season, and accommodating the landing/take-off area for the ultra-lights and gliders.

Motion Begg, supported Hindenach, to amend the motion as follows: to enter into a contract with Battle Creek Landscape Services for one-year to provide mowing services at Brooks Field to include mowing the landing/take-off area to accommodate the ultra-lights and gliders. On a voice vote; approved – Begg, Hindenach, Olson, Woods; Opposed – Southwell. Motion carried.

### **Old Business**

None

### **Public Comment**

Galen Michael, Midwest Navioneers, would like to have a fly-in of restored Navions, August 21-24, 2008. There will be approximately 8-12 aircraft (50 or so people) for the fly-in. They will purchase fuel and take tour Marshall.

John McCormick (glider club) would like to continue soliciting funds for a new sign at the airport, but needs to make sure it's authorized by the City. The glider club has already collected \$1,120 (Member Hindenach will check with City administration and also MDOT and get back with John re this matter.)

### **Member Comment**

Discussion on a water cooler in the office and pop machine in the main hangar –

- \* The cooler is not a necessity
- \* The pop machine belongs to Chad & Dad – they will maintain

Discussion on updating the office interior –

- \* BFAA have volunteered to do the work in the office, but the City would need to provide the supplies.
- \* Perhaps this could be an Eagle Scout project

Matt Davis has been appointed to the Airport Board and will attend the June meeting.

### **Next Meeting Date**

5:15 pm on Tuesday, June 10, 2008, City Hall Chambers.

### **Adjournment**

Meeting adjourned at 7:03 pm.

Respectfully submitted,

*Cris Roberts*