

In Regular Session Tuesday, February 12, 2008 at 5:15 PM in Town Hall Council Chambers, 323 W Michigan Ave, Marshall, MI, Chairperson Tom Woods called the Marshall Airport Board meeting to order:

Present: Jeff Begg, Mike Hindenach, Chris Olson, Bill Ross, Scott Southwell,
and Tom Woods

Absent: None

Others Present: Mitch Price, Airport Manager

Approval of Agenda

Add under Old Business:

- * Status of Card Reader for Fuel System

Add under New Business:

- * Mowing Options

By consensus, agenda approved on a voice vote, motion carried

Approval of Minutes

Motion by Hindenach; supported by Begg, to approve the January 8, 2008 minutes as submitted; on a voice vote, motion carried.

Treasurers Report

Member Olson reviewed the December 31, 2007 financial report with the board. City Council has directed all departments within the city to reduce their 2008-09 budgets by 10% due to expected reduced funding from the State of Michigan. After much discussion regarding the budget Member Southwell requested information about the costs for mowing at the airport (e.g. hourly rate, maintenance, and fuel costs for the trackless mower and operator costs), costs for snow removal, and a copy of the airport insurance policy in order to research options for reducing operational costs. Board members requested Member Olson to Email the proposed 2008-09 budget to them prior to the March meeting. Board members also requested that the airport be separated into their own fund within the budget so that both income and expenses can be more easily monitored and managed.

Airport Manager's Report

Airport manager Price has requested MDOT to prioritize our requests for federal funding in the following order: above ground fuel farm, taxiway and apron resurfacing, and then t-hanger construction.

FBO Report

None submitted.

Old Business

Card Reader for Fuel System

Member Olson reviewed the status of the card reader for the fuel system. The unit has been ordered and it expected to be delivered within two weeks (by approximately February 26th). Multi-Service has been contacted to install a phone line for the reader. The system is expected to be in service sometime during the last two weeks of March.

FBO

Member Southwell shared with the board that Berry Smith of Great Lakes Aviation Services is still interested in the FBO opportunity in Marshall. Member Southwell requested a list of requirements and ideas for various revenue sharing options for a new FBO in Marshall.

New Business

Mowing Options

Board members discussed various options for mowing the airport to reduce the impact to the budget. Suggestions included negotiating a contract with Alwyn Downs for mowing services, using other city equipment, changing the mowing style (cutting less frequent in certain areas, reducing the acreage mowed, etc.), and various options for funding.

Chad and Dad

Board members discussed the use of the maintenance bays by Chad and Dad. There is a sense of frustration that the board and apparently the airport manager were not contacted about the rental prior to the decision being made and that a number of contractual requirements were not put into place before occupancy.

Public Comment

Rob Williams, BFAA supported the board in various topics throughout the meeting and reminded members that his organization is willing to help reduce the airport operating budget by supplying a volunteer base for mowing, upkeep, etc.

Member Comment

Discussion included:

- Creating a separate entrance to the apartment and bringing up to code so that it could be rented.

Next Meeting Date

Tuesday, March 11, 2008 at 5:15 – Town Hall Council Chamber

Adjournment

Meeting adjourned at 7:10 pm.

Respectfully submitted,

Tom Woods, Chair

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